

Student Support Services Building Committee

Regular Meeting

April 27, 2018

10:00 am – 11:30 am

Room 216 - 44 Hatchedts Hill Road

Old Lyme, CT 06371

Agenda

1.0 Project Update

1.1 Bid Opening and Scope Review

- General discussion of bids and budget
- Discussion of Scope Reviews
- Discussion of singleton bids, costs and critical path

1.2 Contract Approvals and Rejections

- Recommendations for Approval
- Recommendations for Rejection

1.3 Update on Schedule

- Current Scheduling
- FFE and Technology

2.0 Building Updates

2.1 Tank Certification and Escrow Status

2.2 Survey Findings and Questions

2.3 Space Waiver Update

2.4 Discussion of building repair and maintenance items

- Patio Roof Investigation
- Chimney Pointing and Relining
- Boiler Inspection/Options
- Landscaping and building checks

2.5 Communications

- Letter to Neighbors (Intro to LEARN/SSS/Project)
- Planning Schedule for Tours/Open House/Ground Breaking/Grand Opening
- Member District Partners

3.0 Design and Construction Update

4.0 Financial Update

4.1 Contracts

4.2 Financing Update

4.3 Budget Report